



# **In-Country/In-Region Scholarship Programme DAAD SEAMEO SEARCA -Food Science- Southeast Asia**

**Call for Master Scholarship Applications 2025  
at the Southeast Asian Regional Center for Graduate Study and Research in  
Agriculture (SEARCA)  
-Food Science-**

Supported by the  
Federal Ministry for  
Economic Cooperation and Development (BMZ)

Application Closing Date in the DAAD Portal  
(for all candidates):  
20.11.2024

The award of scholarships is subject to the provision of funds by the German Federal Ministry for Economic Cooperation and Development.



To complete your application successfully, it is essential that you read ALL of the following sections.



INDIVIDUAL  
FUNDING

**PROGRAMME  
OBJECTIVES**

**1**

**DAAD SEAMEO SEARCA – FS – 2025 (Master)**

The programme aims to foster strong, internationally oriented higher education systems in Southeastern Asia with the capacity to contribute to sustainable development. For this purpose, scholarships for development-related Master's studies are awarded to individuals who plan to pursue a career in teaching and/or research at a higher education institution in Southeastern Asia

By training future academic and professional leaders, the programme contributes to the following **long-term impacts**:

- Qualified professionals' involvement in the solution of development-related problems in Southeastern Asia
- Graduates strengthening education and research in Southeastern Asia
- Structural strengthening and regional networking of partner institutions and partner universities

To achieve these long-term impacts, the following outcomes have been formulated as programme objectives:

**Programme objective 1:** Graduates have qualified to take over responsible positions in their or for their region of origin

**Programme objective 2:** The participation of women and underprivileged groups is reinforced

**Programme objective 3:** Organizational, financial and personal capacities of partner institutions are strengthened

As part of the „In-Country/In-Region Scholarship Programme“, the DAAD offers scholarships for Master studies. The programme is supported by the German Federal Ministry for Economic Cooperation and Development (BMZ) and designed primarily for university staff in the first line, whilst also catering to the public sector demand of academically trained personnel.

The target group for scholarships is graduates from Cambodia, Indonesia, Lao, Myanmar, Malaysia, Philippines, East Timor, Thailand or Vietnam with a first academic degree if applying for a Master's programme, who want to pursue Master's courses, either

- in their home country

(**In-Country scholarships** are designed for students who study in their home country or in the country for which they have a residence permit.)

- or -

- in another Southeast Asia country (Cambodia, Indonesia, Lao, Myanmar, Malaysia, Philippines, East Timor, Thailand or Vietnam)

(**In-Region scholarships** designed for students who want to participate in a study programme in a country of their home region (here: Southeast Asia (see above listed countries) /outside their home country/in the country for which they do not have a residence permit).

It has been agreed that the DAAD cooperates with SEARCA by offering **up to seven scholarships for Master studies** at SEARCA for the intake 2025.

**The awarding of scholarships will be subject to the provision of funds.**

## APPLICATION REQUIREMENTS FOR A MASTER'S DEGREE

### 2

Applicants for a Master's degree

- graduates with a first academic degree, who have successfully completed a three-year university degree with above average results
- clearly show motivation and strong commitment;
- must have thorough knowledge of English language (IELTS 6.0 or above;
- have completed their last university degree not more than 6 years ago at the time of application;
- must be nationals or permanent residents of (Cambodia, Indonesia, Lao, Myanmar, Malaysia, Philippines, East Timor, Thailand or Vietnam);
- should be a) staff member of a public university, b) or a candidate considered for teaching or research staff recruitment, c) or from the public sector and/or d) Alumni of the DAFI-programme.

*Female applicants, refugees with recognized refugee status and candidates from other less privileged regions or groups are especially encouraged to participate in the programme.*

Please note: If you have already received a Master's scholarship from the DAAD, further Master's funding from the DAAD is not possible.

**Please note:** SEARCA might have additional requirements for admission to the university.

### ELIGIBLE FIELDS FOR A MASTER'S DEGREE

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The In-Country/In-Region Scholarship Programme supports studies in subject areas with strong relevance to national development.

Scholarships at SEARCA are available for the following programmes:

- UPLB: Master - Food Science (Nutritional, Domestic and Food Sciences)
- UPM: Master - Food Science/Food Science and Technology (Nutritional, Domestic and Food Sciences)
- UGM: Master - Food Science/Food Science and Technology (Nutritional, Domestic and Food Sciences)

### PLACE OF TENURE FOR A MASTER'S DEGREE

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SEAMEO SEARCA Partner Universities:

- 1) University of the Philippines Los Baños, 4031 Laguna, Philippines
- 2) Universiti Putra Malaysia, 43400 UPM Serdang Selangor Darul Ehsan Malaysia
- 3) University Gadjah Mada, Yogyakarta 55281, Indonesia

### DURATION AND COMMENCEMENT FOR A MASTER'S DEGREE

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The duration

- Scholarships are awarded for the duration of the standard period of study for the chosen programme (up to a maximum of 24 months). Please state the entire period for which you wish to apply for a scholarship in your application. For example, if you are planning a 2-year degree programme, you must directly communicate two years as the desired scholarship duration in your application. After the first year of study, your academic achievements will be assessed in a further funding procedure. If this assessment shows that you will successfully complete your programme within a reasonable period of time, the scholarship will continue as planned.

The scholarship usually begins between August and October of the following year.

Please note that the maximum duration of the scholarship consists of the year you apply for, plus the time left to the end of the regular period of studies in that programme. For example, if you apply for a DAAD scholarship starting in your second year of studies of a two-year programme, the maximum duration of the scholarship will be one year.

The standard period of study and the start date are based on the Affiliate Agreement between the programme partner and the DAAD.

**Please note:** if you arrive later, the duration of your scholarship will be shortened accordingly.

## SCHOLARSHIP BENEFITS

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The scholarship covers:

| Benefits  | Payment Schedule                               | Amount  |
|---|--|---|
| <b>Tuition Fees*</b>                                  | Usually twice after receipt of invoice         | <i>The DAAD pays the agreed amount directly to the host university*</i>   |
| <b>Study and research allowance</b>                   | annually                                       | 460 EUR   |
| <b>Printing allowance</b>                             | once towards the end of scholarship            | 400 EUR   |
| <b>Monthly Scholarship (Accommodation, food etc.)</b> | monthly  | In-Country: 500 Euro<br>In-Region: 600 Euro   |
| <b>Travel allowance (In-Region only)</b>              | usually twice (beginning/ end of scholarships) | <i>The flat rate travel allowance will be specified in the Letter of Award.</i>   |
| <b>Health insurance (In-Region only)</b>              |  | UPLB: Health insurance is included in the tuition fees. Other Institutions: If it is not part of the study fees, the DAAD can reimburse the cost. In this case, please contact DAAD |

\*Please note that in some cases not all fees and costs mentioned in the official fee structure of the host institution can be covered by DAAD in full, e.g. if the agreement with the funding organization prevents the DAAD from funding certain items in the fee structure or if items that are included in the fees are supposed to be covered through the individual scholarship benefits. The DAAD will transfer the fees directly to the host institution.

## PAYMENT OF SCHOLARSHIP FUNDS

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The DAAD will endeavour to transfer/pay out the first monthly payment as quickly as possible after your arrival/ after the beginning of your scholarship. Processing the first transfer of funds may take some time, especially if you are only able to set up your bank account after your arrival in your destination country. To cover the costs which arise before you receive your first scholarship payment, we recommend that you bring a financial reserve with you.

Payments cannot be made in advance/prior of the scholarship start date and the commencement of studies at the host institution. Furthermore, no

additional benefits other than those listed in this call for applications, can be made.

Please note that the travel allowance for In-Region scholarship holders will only be transferred along with the first scholarship rate, i.e. after the arrival in the host country.

The scholarship will be paid directly to the scholarship holder's bank account. Further details will be announced after admission to the scholarship programme in the Letter of Award.

If there is good cause, the DAAD will terminate the scholarship by cancelling the scholarship agreement. In this case, the scholarship payments shall be discontinued immediately. Good cause exists, in particular, if you have violated the rules of good scientific practice.

## ADDITIONAL BENEFITS

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DAAD In-Country/In-Region scholarship holders in the framework of **Master programmes (only research based)** are also

a) encouraged to apply for a **short-term research stay in Germany** for 2 up to 6 months.

Please note:

- **The short-term research stay in Germany should preferably be communicated in the application for the regular scholarship** and can only be awarded if the necessary financial means are available.
- If you would like to apply, please note that the funding period for a short-term research stay in Germany is part of the In-Country/In-Region programme and the regular study period of the programme may not be exceeded by the short-term research stay in Germany. It must be included in the regular study period of the In-Country/In-Region programme. Further information will be provided upon request via the DAAD Portal after you have received your In-Country/In-Region scholarship.

The short-term research scholarship includes:

- a monthly scholarship payment for living costs
- health/accident/personal liability insurance
- a flat-rate travel allowance

All DAAD In-Country/In-Region scholarship holders are also

b) invited to apply for different Summer Schools in Germany (four weeks)

Further details regarding additional benefits and the corresponding application processes will be provided after admission to the scholarship programme.

**As a first step, all applicants must submit a complete application for the programme via the DAAD Portal.** This is a standard uploading area for all programme applications and some documents may not be mandatory for your application. Please refer to your programme call to check which documents are required.

**Please be aware of the DAAD's application deadline as well as SEARCA deadline.**

**The application process for DAAD scholarships contains the following steps:**

1. Register on the portal: <https://www.meindaad.de/en/help/how-do-i-register-for-an-application/>
2. Log in to the portal
3. Carefully read the instructions on how to apply in the portal: <https://www.meindaad.de/en/help/how-can-i-submit-my-application/>
4. Submit your application via the portal by the deadline indicated on the cover page of this document (**20.11.2024**). Use the following link to access the funding programme via the portal directly: <https://funding.meindaad.de/sites/personalfunding#PBFApplication-Start?fundingProgramInstance=57757610>

Application is only possible during the application period from 16.09.2024 to 20.11.2024.

**Remember to check that your application is complete and meets the DAAD requirements before submitting! Otherwise, your application cannot be considered.**

The DAAD will conduct a formal review of the applications received via the DAAD portal only, according to the DAAD criteria.

**►In addition to this first step, applicants must, at the same time/as a second step, apply for admission** at SEARCA using the contact details and procedure prescribed by the institution. **The institution sets its own deadline for the admission process.** Please inform yourself in plenty of time about the application process at the host institution.

In a final selection organized by the DAAD, applications that have met both the admission requirements at the host university (and the university's rank in the pre-selection) and the DAAD's formal criteria are evaluated by an independent selection committee. The independent selection committee evaluates the applications based on the submitted documents, taking into consideration the pre-selection ranking of the institution. Areas evaluated include academic



performance and quality, extracurricular activities, motivation, and relevance of the research topic (if applicable).

The selection process usually takes place in April. The final decision will be announced for the region of South- and Southeast Asia approximately one month after the selection process has been accomplished.

Please note, that the information about the selection process and the deadlines for an announcement of the final decisions are a subject to change.

The DAAD reserves the right of final selection.

Please note that all short-listed applicants may be asked to participate in a multi-wave monitoring survey to gather data on different academic and career development aspects. Participation is voluntary.

## APPLICATION DOCUMENTS TO BE UPLOADED TO THE DAAD PORTAL

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### Mandatory documents for the DAAD scholarship application to be submitted and uploaded to the DAAD portal (in either English or German):

- DAAD online application form duly filled in and submitted according to the outlined deadline.
- A full curriculum vitae in tabular form, if not otherwise possible without a signature
- A list of publications (if applicable)
- English language certificate (IELTS 6.0 or above)
- **One recent recommendation letter** from and **signed** by a university teacher(s) (which provides information about your qualifications). You can generate the recommendation form in the DAAD Portal as a writable PDF under '**Request reference form**'. Please send it to your university teacher and ask them to complete the form in full. When you have received it back, please **upload it in the portal under 'Letter of Recommendation'**. Please note: The form for completion by a university teacher can only be generated during the application period. **This form of a Letter of Recommendation is mandatory and will be the only one which will be accepted by the DAAD.**
- Letter of admission from the host institution (this can be subsequently submitted before the scholarship begins if it is not available at the time of application).
- Certified copies of university degree certificates including transcripts (if available, including a grading scale for the final university degree and if available, information on the recognition of the university degree certifi-

cates in the host country) to be uploaded under “university degree certificated” in the DAAD portal

- Letter of motivation (1-2 pages with a personal, social motivation as well as a motivation for the studies and a possible Master project). If you are applying for a COURSE -based Master programme, please describe the time schedule of your studies and your course project. Please upload the letter of motivation under “study project/motivation” in the DAAD portal
- Copy of your passport or, if not applicable, a copy of your National Identification Card
- a timetable (drawn up by the candidate itself in accordance to the semester schedule of the study programme including information about intended field trips, research stay in Germany and alike)
- If applicable, information on the UNHCR registration as refugee

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Optional:

- Additional documents that might be relevant for your application (e.g. proof of internships, proof of employment).

Your application is only valid if you submit all the required documents to the DAAD portal on time. Incomplete applications cannot be considered. You are responsible for ensuring that your applications are complete. **If you do not have documents such as letter of admission at the time of application, please mention and explain this at an appropriate place in the application.**

**Please note that the scholarship only becomes effective when**

→ the Admission Letter (this can be subsequently submitted before the scholarship begins if it is not available before) from the university has been issued

AND

→ a proof (boarding card and if possible, a letter from supervisor or coordinator) has been submitted that you are on site at the host university to begin your studies. This must be submitted to the DAAD portal as soon as possible and is part of a complete application (this has to be submitted before the scholarship begins).

**GENERAL INFORMATION ON THE APPLICATION VIA THE DAAD PORTAL/THIS IS WHAT YOU HAVE TO DO**

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Applications must be submitted via the DAAD portal

<https://www.meindaad.de/>

Scan paper documents and save in PDF format. Please note that you can only upload PDF files to the portal.

**Deadline:** 20.11.2024

Applications submitted through other channels or to other authorities will not be considered.

The DAAD portal closes at 24.00 hours. Central European Time (CET or CEST) on the last (deadline) application day.

If you have any technical questions or problems, and your local information and advice centres could not help you with, please do not hesitate to contact the DAAD technical Portal via e-mail at [portal@daad.de](mailto:portal@daad.de).

Please consider possible processing times of your request when you are planning your application.

**CONTACT AND COUNSELLING**

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**Enquiries related to the DAAD Scholarship**

DAAD Contact Person:

Christopher Bock ([bock@daad.de](mailto:bock@daad.de))

Heike Schädlich ([schaedlich@daad.de](mailto:schaedlich@daad.de))

Robert Bude ([bude@daad.de](mailto:bude@daad.de))

Website: <https://www.daad.de/incountry-inregion>

**Enquiries related to the general admission and the study programme**

**SEARCA:**

Contact Person:

Dr. Maria Cristeta Cuaresma ([mcnc@searca.org](mailto:mcnc@searca.org))

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